



DAVID FLOYD & ASSOCIATES, INC.

A Property Management Company

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OFFICIAL MEETING NOTICE

February 17, 2023

To: Brentwood Pointe II Homeowners
From: David Floyd & Associates, Inc.
Re: 2023 Annual Homeowners Meeting

DATE: March 2, 2023 TIME: 6:30 PM PLACE: Brentwood Pointe II Clubhouse

The 2023 Annual Homeowners Meeting will be held on Thursday, March 2, 2023 at 6:30 PM at the Brentwood Pointe II clubhouse. The primary order of business of this meeting will be to review the HOA's financial position and budget and to elect Board members.

If you will be unable to attend the meeting, please complete the enclosed proxy form to appoint an individual of your choice to represent you at the meeting.

There will be no increase in the monthly HOA fee in 2023. HOA information such as budgets, financial reports, governing documents, etc. can be viewed at BrentwoodPointe2.com. If you have not already done so, please register for full website access.

If you have any questions, please email BrentwoodPointe2@gmail.com or call 615-297-2924.

Kindest regards,

David Floyd & Associates, Inc.

Managing Agent for Brentwood Pointe II HOA

Brentwood Pointe II HOA
2023 Annual Homeowners Meeting Proxy Form

I/We, being the owner(s) of the following address: _____
appoint _____, to be my/our proxy,
to represent me/us at the 2023 Annual Homeowners Meeting on all matters and issues
submitted to a vote at this meeting or, in the event a quorum shall fail to attend, at such
time and place as the adjourned meeting shall be resumed. This proxy shall remain in full
force and effect until such time as it shall be revoked by me/us in writing.

Print Name: _____

Signature: _____ Date: _____

*****Please return the completed proxy form via one of the following methods*****

1. Email the completed proxy form to proxies@dfloydassoc.com.
2. Fax the completed proxy form to 615-297-9340.
3. Provide the completed proxy form to the individual that will be representing you at the meeting (this individual would need to bring the completed proxy form to the meeting).